

**AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FSC/PSC Class D301 IT AND TELECOM- FACILITY OPERATION AND MAINTENANCE • Facility Management

FSC/PSC Class D302 IT AND TELECOM- SYSTEMS DEVELOPMENT • Systems Development Services

FSC/PSC Class D306 IT AND TELECOM- SYSTEMS ANALYSIS • Systems Analysis Services

FSC/PSC Class D307 IT AND TELECOM- IT STRATEGY AND ARCHITECTURE • Automated Information Systems Services

FSC/PSC Class D308 IT AND TELECOM- PROGRAMMING • Programming Services

FSC/PSC Class D310 IT AND TELECOM- CYBER SECURITY AND DATA BACKUP • Backup and Security Services

FSC/PSC Class D311 IT AND TELECOM- DATA CONVERSION • Data Conversion Services

FSC/PSC Class D313 IT AND TELECOM- COMPUTER AIDED DESIGN/COMPUTER AIDED MANUFACTURING (CAD/CAM) • Computer Aided Design Services • Computer Aided Manufacturing Services

FSC/PSC Class D316 IT AND TELECOM- TELECOMMUNICATIONS NETWORK MANAGEMENT • IT Network Management Services

FSC/PSC Class D317 IT AND TELECOM- WEB-BASED SUBSCRIPTION • Creation/Retrieval of IT Related Data Services • Creation/Retrieval of Other Information Services • Creation/Retrieval of IT Related Automated News Services

FSC/PSC Class D399 IT AND TELECOM- OTHER IT AND TELECOMMUNICATIONS • Other Information Technology Services, Not Elsewhere Classified

Contract Number: GS-35F-265GA

Period Covered by Contract: March 2, 2017 through March 1, 2022

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # _____, dated _____.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

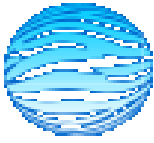


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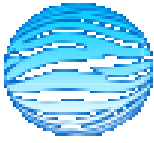
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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

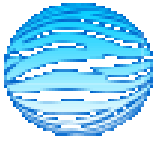
- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

4415 Nicole Drive, Suite B, Lanham, MD 20706

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to



use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Phone: 240.398-8403

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE
COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule Contract

Block 16: Data Universal Numbering System (DUNS) Number: **133589577**

Block 30: Type of Contractor: **A**

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - No

Block 37: Contractor's Taxpayer Identification Number (TIN):

Block 40: Veteran Owned Small Business (VOSB): N/A

- A: Service Disabled Veteran Owned Small Business
- B: Other Veteran Owned Small Business

4a. CAGE Code: 4W9R9

4b. Contractor has registered with the Central Contractor Registration Database.

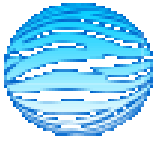
5. FOB DESTINATION

FOB Destination to the 48 States including Alaska and Hawaii and the Commonwealth of Puerto Rico, and the District of Columbia.

6. DELIVERY SCHEDULE

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	30 Days



b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: **2.5% - 10 days from receipt of invoice or date of**

b. Quantity: **Additional 2% for task orders totaling \$50,000 or more, OR acceptance, whichever is later.**

Additional 3% for task orders totaling \$100,000 or more;

c. Dollar Volume

d. Other Special Discounts (i.e. Government Education Discounts, etc.)

Government Educational Institutions are offered the same discounts as all other Government customers.

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

10. Small Requirements: The minimum dollar of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:

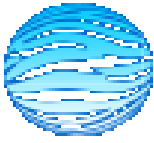
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12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.



13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

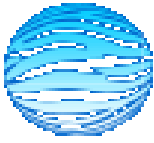
Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

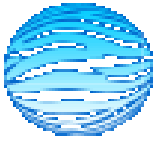
14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.



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- (b) **Travel:** The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service



Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

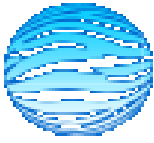
NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:



- (1) Time of delivery/installation quotations for individual orders;
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.
- c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

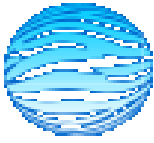
The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United



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States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes _____

No _____

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): **www.ezratech.net**

The EIT standard can be found at: www.Section508.gov/.

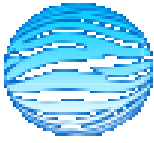
24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.



25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

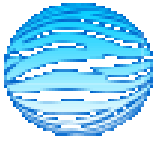
(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)



**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

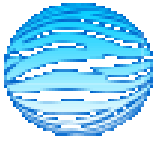
- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is



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performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

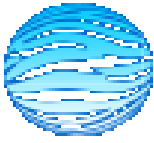
(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS --COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.



8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

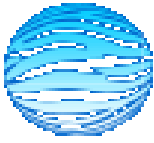
b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007)



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applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

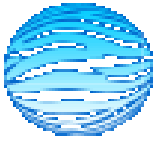
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

GSA Labor Category: Program Manager

Minimum/General Experience: Minimum of 15 years of managing IT projects, cost, schedule and performance.

Functionality / Responsibility: Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common / standard / migration system) and shall provide assistance to



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the Project Manager, Project Leads in working with the Government Contracting Officer (CO), the task order-level TMs, Government management personnel and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems.

Minimum Education: Bachelor Degree and 15 years of relevant experience.

GSA Labor Category: Project Manager

Minimum/General Experience: Minimum of 10 years of managing IT projects, cost, schedule and performance.

Functionality / Responsibility: The Project Manager has primary responsibility for defining, planning, tracking and managing the project they are assigned. He/she is responsible for identifying key resources and providing the direction required for meeting the project objectives. He/she is also responsible for ensuring appropriate management, customer and supplier involvement throughout the life of the project. Qualifications and skills of the Project Manager include an ability to lead and motivate people and encourage teamwork, an ability to communicate effectively with senior management, and a clear vision of what determines a successful product for the customer and for the company. In addition, the Project Manager must have a technical background sufficient to understand the technologies and technical issues involved with the product, to be able to anticipate and identify critical technical obstacles, and to make accurate technology decisions. The Project Manager also must be able to manage project schedule and task details and utilize project management tools such as reports, tracking charts, checklists, and project scheduling software and to delegate appropriately. He/she must be able to manage change and take active leadership in timely decision making. Finally a Project Manager must have the courage to face up to issues squarely and early, resolve conflicts, admit to having problems and seek coaching openly, escalate if necessary, and generally champion the people and the project up, down, and across the organization and with customers.

Minimum Education: Bachelor Degree and 10 years of relevant experience.

GSA Labor Category: Project Lead

Minimum/General Experience: Minimum of 6 years of managing IT projects, cost, schedule and performance.

Functionality / Responsibility: Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common / standard / migration system) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the task order-level TMs, Government management personnel and customer agency representatives. Under the guidance of the Program/Project Manager, responsible for the overall management of the specific task order(s) and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems.

Minimum Education: Bachelor Degree and 6 years of relevant experience.



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GSA Labor Category: Sr. Management Consultant

Minimum/General Experience: Minimum of 10 years of configuring hardware and software applications. Responsible for regression testing, and determining the overall computing capacity of servers and peripherals.

Functionality / Responsibility: Provides Analysis and guidance for fixing of problems within existing systems, design/implementation of new systems and enhancement of existing systems. Participates in analysis, design and new construction of next generation IT systems. Responsible for understanding the needs of the customers and the realities of commercially available IT products, and creating requirements that will allow implementation by the development team.

Minimum Education: Bachelor Degree and 10 years of relevant experience.

GSA Labor Category: Business Analyst

Minimum/General Experience: Minimum of 4 years supporting IT projects, cost, schedule and performance.

Functionality / Responsibility: Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common / standard / migration system) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the task order-level TMs, Government management personnel and customer agency representatives. Under the guidance of the Program/Project Manager, responsible for the overall management of the specific task order(s) and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems.

Minimum Education: Bachelor Degree and 4 years of relevant experience

GSA Labor Category: Technical Writer

Minimum/General Experience: Minimum of 6 years supporting IT projects, cost, schedule and performance.

Functionality / Responsibility: Supports Technical documentation for existing systems and new systems. Support the development of documentation for the design/implementation of new systems and enhancement of existing systems. Participates in analysis, design and new construction of next generation IT systems.

Minimum Education: Bachelor Degree and 6 years of relevant experience.

GSA Labor Category: Technical Writer II

Minimum/General Experience: Minimum of 10 years supporting IT projects, cost, schedule and performance.

Functionality / Responsibility: Supports Technical documentation for existing systems and new systems. Support the development of documentation for the design/implementation of new systems and



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enhancement of existing systems. Participates in analysis, design and new construction of next generation IT systems.

Minimum Education: Bachelor Degree and 10 years of relevant experience.

GSA Labor Category: Management Analyst

Minimum/General Experience: Minimum of 8 years supporting IT projects, cost, schedule and performance.

Functionality / Responsibility: Leads team on large projects or significant segment of large complex projects. Analyzes new and complex project related problems and creates innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. Provides applications systems analysis and programming activities for a Government site, facility or multiple locations. Prepares long and short-range plans for application selection, systems development, systems maintenance, and production activities and for necessary support resources. Oversees all aspects of projects. Manages all activities related to project planning, initiation, implementation, and monitoring with emphasis on IT projects. Ensures that all project goals are accomplished according to specifications and business objectives.

Minimum Education: Bachelor Degree and 8 years of relevant experience

GSA Labor Category: Subject Matter Expert I

Minimum/General Experience: Minimum of 8 years of configuring hardware and software applications. Responsible for regression testing, and determining the overall computing capacity of servers and peripherals.

Functionality / Responsibility: Manages fixing of problems within existing systems, design/implementation of new systems and enhancement of existing systems. Manages the analysis, design and new construction of next generation IT systems. Responsible for understanding the needs of the customers and the realities of commercially available IT products, and creating requirements that will allow implementation by the development team. Experience as a systems engineer on one or more IT platforms is preferred. Must have solid technical background with a focus on IT systems. Skill areas include telecommunications (ex. -TCP/IP, OIS/CMIP/X25), operating systems (ex. -Windows, NT, UNIX), database/DBMS (ex. -Oracle, Access, Sybase) and applications (ex. -Tivoli, Peoplesoft, etc.) are required. Familiarity with ITIL, SEI/CMM desirable.

Minimum Education: Bachelor Degree and 8 years of relevant experience.

GSA Labor Category: Subject Matter Expert II

Minimum/General Experience: Minimum of 12 years of experience in leadership positions such as direction of significant research and development efforts or managing programs requiring comprehensive and innovative technical solutions; and a proven record of having successfully effected applicable technology transfer is imperative.

Functionality / Responsibility: Demonstrate awareness of and sensitivity toward the trends, technologies, constraints and priorities regarding current and projected strategies. Provide strategic direction to revise/update the development of overarching operational strategy that will support technical, analytical, intelligence, and operational concerns, including the development of program specific strategies, design of system architectures based on operational intelligence and customer requirements. Responsible for updating concepts of operations, Infrastructure design and analysis and development of



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user roles and responsibilities. Assist in the development update of supporting operational architecture requirements

Minimum Education: Bachelor Degree and 12 years of relevant experience.

GSA Labor Category: Subject Matter Expert III

Minimum/General Experience: 16 years of experience in the design and development of Client Server and Web Enabled Corporate applications including network topology. Leadership experience such as direction of significant research and development efforts or managing programs requiring comprehensive and innovative technical solutions; and a proven record of having successfully effected applicable technology transfer Experience in Object Oriented tools and techniques, and data modeling skills using automated tools.

Functionality Responsibility: Strategic Planning, Data Modeling, Data Administration, Network Design.

The Principal Systems Architectural Expert will have primary responsibilities for the configuration, selection, acquisition, installation, and integration of hardware, system software, communications components, middleware, and development tools to support both the future business processes and the systems development environment. Candidate will also coordinate the activities of both technology product and service vendors and lead technical infrastructure design activities. Candidates will also be responsible for coordinating activities of other architects and the Configuration Manager.

Experience evaluating technologies in order to help establish use in the architecture solution set and marshal the resources of cross-functional technical teams to design and implement effective architecture solutions. Must also be capable of providing support, guidance and training to less senior personnel/other groups as to the capabilities and usage of equipment and technology evaluated.

Minimum Education: Bachelor Degree and 16 of relevant experience.

GSA Labor Category: Subject Matter Expert IV

Minimum/General Experience: Minimum of 18 years of experience in leadership positions such as direction of significant research and development efforts or managing programs requiring comprehensive and innovative technical solutions; and a proven record of having successfully effected applicable technology transfer is imperative.

Functionality / Responsibility: Develops requirements from a project's inception to its conclusion for a particular IT subject matter area (i.e., simple to complex systems). Assists other project members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

Minimum Education: Bachelor Degree and 18 years of relevant experience.

GSA Labor Category: Subject Matter Expert V

Minimum/General Experience: Minimum of 24 years of experience in leadership positions such as direction of significant research and development efforts or managing programs requiring comprehensive and innovative technical solutions; and a proven record of having successfully effected applicable technology transfer is imperative.

Functionality / Responsibility: Develops requirements from a project's inception to its conclusion for a particular IT subject matter area (i.e., simple to complex systems). Assists other project members with



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analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

Minimum Education: Bachelor Degree and 24 years of relevant experience.

GSA Labor Category: Principal Consultant

Minimum/General Experience: Minimum of 20 years of configuring hardware and software applications. Responsible for providing senior advisory support for the planning, design and implementation of network and system infrastructure requirements. Including the capacity of servers and peripherals.

Functionality / Responsibility: Organizes and directs network installations on site surveys. Assesses and documents current site network configuration and user requirements. Designs and optimizes network topologies. Directs and leads preparation of engineering plans and site installation Technical Design Packages. Develops installation schedules. Mobilizes network installation team. Directs and leads preparation of drawings documenting configuration changes at each site. Prepares site installation and test reports. Coordinates post installation operations and maintenance support.

Minimum Education: Bachelor Degree and 20 years of relevant experience.

GSA Labor Category: Information Systems Analyst I

Minimum/General Experience: Minimum of 6 years of configuring hardware and software applications. Responsible for regression testing, and determining the overall computing capacity of servers and peripherals.

Functionality / Responsibility: Provides identification/fixing of problems within existing systems, design/implementation of new systems and enhancement of existing systems. Participates in analysis, design and new construction of next generation IT systems. Responsible for understanding the needs of the customers and the realities of commercially available IT products, and creating requirements that will allow implementation by the development team. Experience as a systems engineer on one or more IT platforms is preferred. Must have solid technical background with a focus on IT systems. Skill areas include telecommunications (ex. -TCP/IP, OIS/CMIP/X25), operating systems (ex. -Windows, NT, UNIX), database/DBMS (ex. -Oracle, Access, Sybase) and applications (ex. -Tivoli, Peoplesoft, etc.) are required. Familiarity with ITIL, SEI/CMM desirable

Minimum Education: Bachelor Degree and 6 years of related experience

GSA Labor Category: Information Systems Analyst II

Minimum/General Experience: Minimum of 10 years of configuring hardware and software applications. Responsible for regression testing, and determining the overall computing capacity of servers and peripherals.

Functionality / Responsibility: Provides identification/fixing of problems within existing systems, design/implementation of new systems and enhancement of existing systems. Participates in analysis, design and new construction of next generation IT systems. Responsible for understanding the needs of the customers and the realities of commercially available IT products, and creating requirements that will allow implementation by the development team. Experience as a systems engineer on one or more IT platforms is preferred. Must have solid technical background with a focus on IT systems. Skill areas



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include telecommunications (ex. -TCP/IP, OIS/CMIP/X25), operating systems (ex. -Windows, NT, UNIX), database/DBMS (ex. -Oracle, Access, Sybase) and applications (ex. -Tivoli, Peoplesoft, etc.) are required. Familiarity with ITIL, SEI/CMM desirable

Minimum Education: Bachelor Degree and 10 years of related experience

GSA Labor Category: Administrative Security Assistant I **

Minimum/General Experience: Minimum of 4 years of Administrative support procedures

Functionality / Responsibility: Provide services and deliverables in accordance with the Homeland Security Program Directive-12 (HSPD-12) credential activation, and providing operational support for identification and access control systems. • Support activation of the HSPD-12 ID credential via a GSA's Fix Station and Light Activation Kit. • Assist with enrolling Facility Access Card (ID/access badge) information into the access control database (to include visitor access control database) and issuing and revoking badges per instructions and established policies. Assist with recording, tracking, and accountability of access badge destruction consistent with established written policies and procedures. • Provide technical input for development of security-related plans and policies for access badge issuance and control of ID and building passes. • Assist with performing periodic quality review of access badge record change reports to ensure 100% accuracy of information. Run periodic ad hoc reports from databases.

Minimum Education: Associates Degree and 4 years of related experience or 6 years of relevant experience with a high school diploma.

GSA Labor Category: Administrative Security Assistant II **

Minimum/General Experience: Minimum of 6 years of Administrative support procedures

Functionality / Responsibility: Develop reports that identify irregular badging patterns and trends, and recommend ways to improve the badge distribution process, as necessary. Ensure badge operations are in compliance with Physical Security Operations policies and procedures. Assist with recording, issuing, collecting, and tracking of credentials. Follow control procedures and accurately record all actions in tracking systems. Manage the distribution of routine security reports extracted by electronic system security technicians from the headquarters and field office ID/access control systems'. Assist in typing and preparing written security policies under the close direction and supervision of the security equipment systems (Closed Circuit TV and access control) program manager. Assist with typing updates and maintaining Security Survey Reports and files.

Minimum Education: Associates Degree and 6 years of related experience or 6 years of relevant experience with a high school diploma.

GSA Labor Category: Administrative Security Assistant III **

Minimum/General Experience: Minimum of 10 years of Administrative support procedures

Functionality / Responsibility: Provide services and deliverables in accordance with the Homeland Security Program Directive-12 (HSPD-12) credential activation, and providing operational support for SEC's identification and access control systems. Support activation of the HSPD-12 ID credential via a GSA's Fix Station and Light Activation Kit. Assist with enrolling Facility Access Card (ID/access badge) information into the access control database (to include visitor access control database) and issuing and revoking badges per instructions and established policies. Manage the distribution of routine security



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reports extracted by electronic system security technicians from the headquarters and field office ID/access control systems. Assist in typing and preparing written security policies under the close direction and supervision of the SEC security equipment systems (Closed Circuit TV and access control) program manager. Assist with Continuity of Operations (COOP) activations and drills, as needed.

Minimum Education: Associates Degree and 10 years of related experience or 10 years of relevant experience with a high school diploma.

GSA Labor Category: Security Specialist I

Minimum/General Experience: Minimum of 5 years of configuring IT Security for hardware and software applications.

Functionality / Responsibility: Interfaces directly with senior level IT Security Branch staff for the purpose of advising and providing analytical and evaluation services on safety, security and emergency preparedness plans, policies, and operations. This designated focal point for project details and assignments will provide task orders and determine priorities, which are subject to change as program management needs dictate. The individual shall perform the tasks and coordinate the pick-up/delivery of the completed work within the designated deadlines. Assists with physical security and safety inspections to include identifying vulnerabilities, assessing risks and recommending appropriate and required security measures, techniques, methods, technical advice and assistance to improve safety and security of Government personnel and property. Assists with special projects critical for the resolution of security issues and problems. Reviews and applies security best practices and ensures compliance with security policies (ISC Standards) and regulations (HSPD-12) for ongoing programs

Minimum Education: Bachelor Degree and 5 years of related experience

GSA Labor Category: Security Specialist II

Minimum/General Experience: Minimum of 10 years of configuring IT Security for hardware and software applications.

Functionality / Responsibility: Interfaces directly with senior level IT Security Branch staff for the purpose of advising and providing analytical and evaluation services on safety, security and emergency preparedness plans, policies, and operations. This designated focal point for project details and assignments will provide task orders and determine priorities, which are subject to change as program management needs dictate. The individual shall perform the tasks and coordinate the pick-up/delivery of the completed work within the designated deadlines. Assists with physical security and safety inspections to include identifying vulnerabilities, assessing risks and recommending appropriate and required security measures, techniques, methods, technical advice and assistance to improve safety and security of Government personnel and property. Assists with special projects critical for the resolution of security issues and problems. Reviews and applies security best practices and ensures compliance with security policies (ISC Standards) and regulations (HSPD-12) for ongoing programs

Minimum Education: Bachelor Degree and 10 years of related experience



GSA Labor Category: Security Specialist III

Minimum/General Experience: Minimum of 15 years of configuring IT Security for hardware and software applications.

Functionality / Responsibility: Interfaces directly with senior level IT Security Branch staff for the purpose of advising and providing analytical and evaluation services on safety, security and emergency preparedness plans, policies, and operations. This designated focal point for project details and assignments will provide task orders and determine priorities, which are subject to change as program management needs dictate. The individual shall perform the tasks and coordinate the pick-up/delivery of the completed work within the designated deadlines. Assists with physical security and safety inspections to include identifying vulnerabilities, assessing risks and recommending appropriate and required security measures, techniques, methods, technical advice and assistance to improve safety and security of Government personnel and property. Assists with special projects critical for the resolution of security issues and problems. Reviews and applies security best practices and ensures compliance with security policies (ISC Standards) and regulations (HSPD-12) for ongoing programs

Minimum Education: Bachelor Degree and 15 years of related experience

GSA Labor Category: Security Policy Analyst

Minimum/General Experience: Minimum of 15 years of developing policy for IT Security for hardware and software applications.

Functionality / Responsibility: Assists in gathering and utilizing information to determine the need for additional law enforcement support. Provides security incident write-ups. Provide support, audits, write reports, make recommendations, conduct surveys, analyze and/or input data on various safety, security and emergency preparedness related programs. Provide general program security support to the access control, visitor control, building security, security systems, evacuation drills, investigations, and emergency operations. Maintain security related databases. Supports site security for special events, such as VIP visitors and national and international conferences. Support evaluations of traditional and non-traditional security measures. Assists in accurately maintaining security and investigative records ensuring preservation of evidence and proper chain of custody for court purposes. Assist with building emergencies and OEP drills. Assist with Continuity of Operations (COOP) activations and drills. Assists with physical security and safety inspections to include identifying vulnerabilities, assessing risks and recommending appropriate and required security measures, techniques, methods, technical advice and assistance to improve safety and security of Government personnel and property

Minimum Education: Bachelor Degree and 15 years of related experience



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GSA Labor Category: System Administrator

Minimum/General Experience: Minimum of 4 years of supporting IT systems to include hardware and software applications.

Functionality / Responsibility: A security administrator of information technology is responsible for managing all IT-related security and safety issues within a company. This can include developing systems and policies, as well as overseeing the implementation of procedures to secure both company and customer data. He/she also implements systems aimed toward preventing malware infections of company computer hardware. include installation, upgrading, and improvement of malware detection and prevention software across the entire company, as well as implementing policies for firewalls and site-blocking. Provide technical advice on access control, security models, disaster recovery, business continuity planning, and security awareness training. Plan, implement, monitor, and troubleshoot internal information technology security policies, application security, access control, and corporate data safeguards. Perform network scanning and vulnerability assessments. Analyze and define security requirements for local and wide area networks. Update secure configurations by routinely reviewing vendor sites, bulletins, and notifications for security information.

Minimum Education: Bachelor Degree and 4 years of related experience

GSA Labor Category: Network Administrator

Minimum/General Experience: Minimum of 6 years of supporting Network administration tasks.

Functionality / Responsibility: Design, configure, deploy and maintain the comprehensive enterprise security infrastructure. You will complete any necessary security reports and audit responses, ensure that the state is compliant with all applicable regulations and participate in statewide working groups for the development state security policies, guidelines, best practices, and strategy. You will also mentor more junior members of the technical security staff and be recognized as the staff authority on firewall implementations. Design, configure, deploy, and maintain the state enterprise security infrastructure. Analyze problems, recommend solutions, products, and technologies to meet business objectives. Actively protect state information technology assets and infrastructure from external or internal threats and ensure that the state complies with statutory and regulatory requirements regarding information access, security and privacy. Implement firewall solutions to properly secure State data and provide consultation on all new firewall implementations, firewall configuration changes, and projects requiring security operational support. Assist the end-user, other IT professionals, and external customers in requesting security variances and implementation of subsequent configuration change requests Recommends best security practices to achieve stated business objectives, advises on risk assumptions for any variances granted, and provides alternatives to achieve desired end results. Assist in incident response for any breaches, intrusions, or theft Monitor systems for any anomalies, proper updating, and patching Monitor vendor websites for potential threat alerts and software upgrades Evaluates and performs planning, testing, and implementation of software and hardware upgrades. Maintains system documentation and configuration data for regulatory and audit purposes.



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Minimum Education: Bachelor Degree and 6 years of related experience

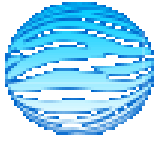
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Rates

EZRA Technologies Schedule 70 Price Table; Escalation 2%										
Year 1 Rates begin March 2, 2017 - March 1, 2018										
Labor Category	Year 1 (excluding IFF)- 3/2/17 - 3/1/18	Year 1 (including IFF) 3/2/17 - 3/1/18	Year 2 (excluding IFF)	Year 2 (including IFF)	Year 3 (excluding IFF)	Year 3 (including IFF)	Year 4 (excluding IFF)	Year 4 (including IFF)	Year 5 (excluding IFF)	Year 5 (including IFF)
Program Manager	\$ 117.39	\$ 118.28	\$ 119.74	\$ 120.64	\$ 122.13	\$ 123.06	\$ 124.58	\$ 125.52	\$ 127.07	\$ 128.03
Project Manager	\$ 113.03	\$ 113.88	\$ 115.29	\$ 116.16	\$ 117.60	\$ 118.49	\$ 119.95	\$ 120.86	\$ 122.35	\$ 123.27
Project Lead	\$ 85.58	\$ 86.23	\$ 87.29	\$ 87.95	\$ 89.04	\$ 89.71	\$ 90.82	\$ 91.51	\$ 92.64	\$ 93.34
Sr. Management Consultant	\$ 144.75	\$ 145.84	\$ 147.65	\$ 148.76	\$ 150.60	\$ 151.74	\$ 153.61	\$ 154.77	\$ 156.68	\$ 157.87
Business Analyst	\$ 71.89	\$ 72.44	\$ 73.33	\$ 73.88	\$ 74.80	\$ 75.36	\$ 76.29	\$ 76.87	\$ 77.82	\$ 78.41
Technical Writer	\$ 79.47	\$ 80.07	\$ 81.06	\$ 81.67	\$ 82.68	\$ 83.30	\$ 84.33	\$ 84.97	\$ 86.02	\$ 86.67
Technical Writer II	\$ 83.82	\$ 84.45	\$ 85.50	\$ 86.14	\$ 87.21	\$ 87.87	\$ 88.95	\$ 89.62	\$ 90.73	\$ 91.41
Management Analyst	\$ 60.17	\$ 60.62	\$ 61.37	\$ 61.83	\$ 62.60	\$ 63.07	\$ 63.85	\$ 64.33	\$ 65.13	\$ 65.62
Subject Matter Expert	\$ 139.93	\$ 140.98	\$ 142.72	\$ 143.80	\$ 145.58	\$ 146.68	\$ 148.49	\$ 149.61	\$ 151.46	\$ 152.60
Subject Matter Expert II	\$ 168.59	\$ 169.86	\$ 171.96	\$ 173.26	\$ 175.40	\$ 176.72	\$ 178.90	\$ 180.26	\$ 182.48	\$ 183.86
Subject Matter Expert III	\$ 212.30	\$ 213.90	\$ 216.55	\$ 218.18	\$ 220.88	\$ 222.55	\$ 225.29	\$ 227.00	\$ 229.80	\$ 231.54
Subject Matter Expert IV	\$ 217.13	\$ 218.77	\$ 221.47	\$ 223.14	\$ 225.90	\$ 227.60	\$ 230.41	\$ 232.16	\$ 235.02	\$ 236.80
Subject Matter Expert V	\$ 292.11	\$ 294.31	\$ 297.95	\$ 300.20	\$ 303.91	\$ 306.20	\$ 309.98	\$ 312.33	\$ 316.18	\$ 318.57
Principal Consultant	\$ 173.70	\$ 175.01	\$ 177.17	\$ 178.51	\$ 180.72	\$ 182.08	\$ 184.33	\$ 185.72	\$ 188.02	\$ 189.44
Information Systems Analyst I	\$ 88.13	\$ 88.80	\$ 89.90	\$ 90.58	\$ 91.69	\$ 92.39	\$ 93.53	\$ 94.23	\$ 95.40	\$ 96.12
Information Systems Analyst II	\$ 126.61	\$ 127.56	\$ 129.14	\$ 130.12	\$ 131.72	\$ 132.72	\$ 134.36	\$ 135.37	\$ 137.04	\$ 138.08
Administrative Security Assistant I **	\$ 38.95	\$ 39.24	\$ 39.73	\$ 40.03	\$ 40.52	\$ 40.83	\$ 41.33	\$ 41.64	\$ 42.16	\$ 42.48
Administrative Security Assistant II**	\$ 41.38	\$ 41.69	\$ 42.21	\$ 42.53	\$ 43.05	\$ 43.38	\$ 43.91	\$ 44.24	\$ 44.79	\$ 45.13
Administrative Security Assistant III**	\$ 46.57	\$ 46.92	\$ 47.50	\$ 47.86	\$ 48.45	\$ 48.82	\$ 49.42	\$ 49.79	\$ 50.41	\$ 50.79
Security Specialist I	\$ 81.62	\$ 82.24	\$ 83.25	\$ 83.88	\$ 84.92	\$ 85.56	\$ 86.62	\$ 87.27	\$ 88.35	\$ 89.01
Security Specialist II	\$ 89.16	\$ 89.83	\$ 90.94	\$ 91.63	\$ 92.76	\$ 93.46	\$ 94.62	\$ 95.33	\$ 96.51	\$ 97.24
Security Specialist III	\$ 99.86	\$ 100.61	\$ 101.86	\$ 102.63	\$ 103.89	\$ 104.68	\$ 105.97	\$ 106.77	\$ 108.09	\$ 108.91
Security Policy Analyst	\$ 119.83	\$ 120.74	\$ 122.23	\$ 123.15	\$ 124.67	\$ 125.61	\$ 127.17	\$ 128.13	\$ 129.71	\$ 130.69
System Administrator	\$ 126.40	\$ 127.35	\$ 128.92	\$ 129.90	\$ 131.50	\$ 132.50	\$ 134.13	\$ 135.15	\$ 136.81	\$ 137.85
Network Security Administrator	\$ 139.78	\$ 140.84	\$ 142.58	\$ 143.65	\$ 145.43	\$ 146.53	\$ 148.34	\$ 149.46	\$ 151.30	\$ 152.45



General Purpose Commercial Information Technology Equipment, Software and Services FCIS-JB-980001-B



**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **(Derrick Bailey, 240.398.8403, derrick.bailey@ezratech.net)**.



**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date



BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL
BPA DISCOUNT/PRICE	
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.



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(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.